



Report of the Assistant Chief Executive (Corporate Governance)

Report to the Licensing Sub Committee

Date: 2nd August 2010

Subject: Application for the Grant of a Premises Licence for East End Park
WMC

Electoral Wards Affected:

Burmantofts & Richmond Hill



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

This report informs members of an application for the grant of a Premises Licence for premises situated at Vinery Avenue, Leeds, LS9 9LX, trading as East End Park WMC.

Briefly the application consists of:

The premises are currently operating with a club certificate and now intend to operate under a premises licence with the following activities Plays, Films, Indoor Sporting Events, Boxing or Wrestling, Live Music, Recorded Music, Performance of Dance, Provision Of Facilities For Making Music, Provision Of Facilities For Dancing, Late Night Refreshment , Supply Of Alcohol

The responsible authorities are served with copies of the application by the applicant and Ward Members have been notified of the application.

Purpose of this Report

- 1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a Premises Licence in respect of the above mentioned premises.
- 1.2 The Licensing Sub-Committee is required to consider this application due to the receipt to representations.

2.0 History of Premises

2.1 This is the first Premises Licence Application for these premises

2.2 The club currently have the benefit of a Club Premises Certificate which was converted and Varied under the Licensing Act 2003 on the 1st July 2005

3.0 The Application

3.1 The applicant is East End Park Working Mens Club,

3.2 The location of the premises can be found on the map attached as **Appendix A**.

3.3 A copy of the application and operating schedule are attached as **Appendix B** to this report. For the assistance of members, the Operating Schedule shows:

3.4 Proposed licensable activities

Sale by retail of alcohol
Provision of late night refreshment
Performance of a play
Exhibition of a film
Indoor sporting events
Boxing or wrestling entertainment
Performance of live music
Performance of recorded Music
Performance of dance
Provision of facilities for making music
Provision of facilities for dancing

3.5 Proposed hours of licensable activities

The proposed hours of licensable activities are as follows:

Sale by retail of alcohol Every Day	12:00 - 23:30
Provision of late night refreshment Every Day	23:00 - 23:30
Performance of a play Every Day	10:00 - 23:30
Exhibition of a film Every Day	10:00 - 23:30
Indoor sporting events Every Day	10:00 - 23:30
Boxing or wrestling entertainment Every Day	10:00 - 23:30
Performance of live music Every Day	10:00 - 23:30

Performance of recorded Music Every Day	10:00 - 23:30
Performance of dance Every Day	10:00 - 23:30
Provision of facilities for making music Every Day	10:00 - 23:30
Provision of facilities for dancing Every Day	10:00 - 23:30

3.6 Proposed times when the premises is open to the public

The premises propose to open to the public between the following hours

Everyday 10:00 - 23:30

3.7 Steps to promote the licensing objectives

The applicant proposes to take the steps identified in section "P" of the application form to promote the licensing objectives and the Pro-Forma Risk Assessment; a copy of which is attached as **Appendix C** to this report.

3.8 Proposed Designated Premises Supervisor

Mr James Murtagh is nominated as the Designated Premises Supervisor.

4.0 **Relevant Representations**

4.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

4.2 Responsible Authorities have made the following representations:

- **Representations received from West Yorkshire Police**

No agreements have been reached

Members are invited to consider **Appendix D** of this report.

- **Representations received from Environmental Protection Team**

No agreements have been reached

Members are invited to consider **Appendix E** of this report.

4.3 Interested Parties have made the following representations:

- **Members Of The Public**

Members are invited to consider **Appendix "F"** of this report.

5.0 Matters Relevant to the Application

5.1 Members of the Licensing Sub Committee must make decisions with a view to *promoting the licensing objectives which are:*

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

5.2 In the making of their decision Members are obliged to have regard to the national guidance and the council's licensing policy. Members will be aware they must also have regard to the relevant representations made and evidence they hear.

6.0 Options available to members

6.1 The licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.
- Refuse to specify the said person as the Designated Premises Supervisor.
- Reject the whole or part of the application.

6.2 Members of the Licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

Background Papers

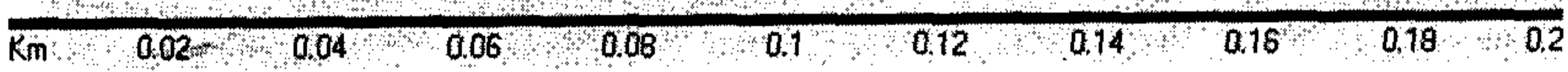
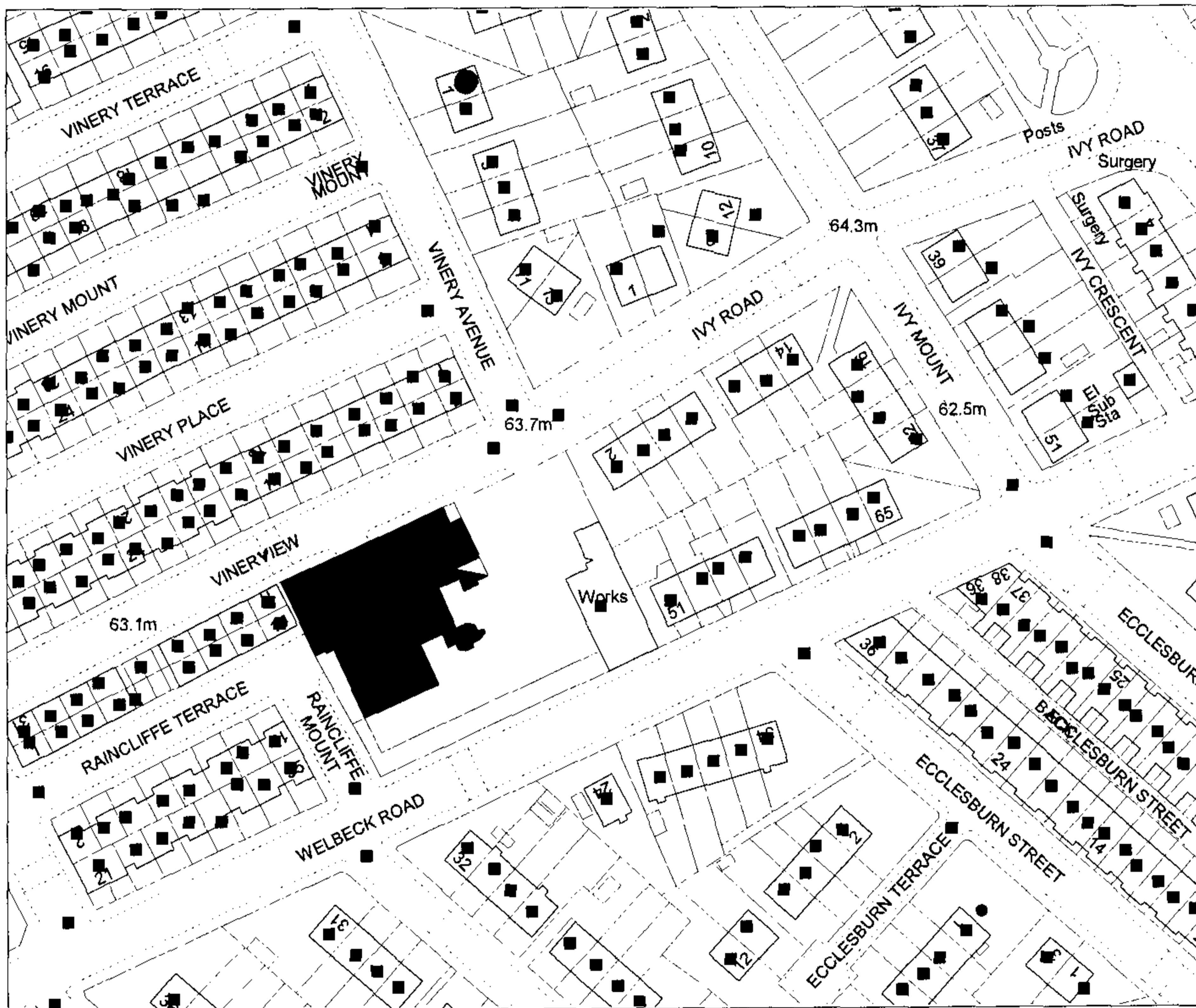
- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy



Leeds City Council
Entertainment Licensing

PREM/02903

East End Park WMC, Vinery Avenue, Leeds, LS9 9LX



This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

© Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings

Leeds City Council O.S. Licence No 100019567
© Crown Copyright all rights reserved

Date:	08 July 2010
Scale:	1:1250



PREM1

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We EAST END ^{PUB} WORKING MENS CLUB
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference or description	
VINEY AVENUE	
Post Town	LEEDS
Postcode	LS9 9LX

Telephone number at premises (if any)

0113 3050533 BAR NO.

0113 293 9040

Non-domestic rateable value of premises

£ 2570.00

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick Yes

- | | |
|---|---|
| a) An individual or individuals* | <input type="checkbox"/> please complete section (A) |
| b) a person other than an individual* | <input type="checkbox"/> please complete section (B) |
| i) as a limited company | <input type="checkbox"/> please complete section (B) |
| ii) as a partnership | <input type="checkbox"/> please complete section (B) |
| iii) an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| iv) other (for example, a statutory corporation) | <input type="checkbox"/> please complete section (B) |
| c) a recognised club | <input checked="" type="checkbox"/> please complete section (B) |
| d) a charity | <input type="checkbox"/> please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B) |

RECEIVED

- f) a health service body please complete section (B)
- g) a person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an Independent hospital please complete section (B)
- h) the chief officer of a police force in England & Wales please complete section (B)

*If you are applying as a person described in (a) or (b), please confirm

- I am carrying on or proposing to carry on a business which involves the premise for licensable activities, or
- I am making the application pursuant to a
 - statutory function or Please tick Yes
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title
(Rev, Dr, etc)

Surname: First Name:

I am 18 years old or over Please tick Yes

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Mr Mrs Miss Ms Other title
 (Rev, Dr, etc)

Surname: First Name:

I am 18 years old or over

Please tick Yes

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate, please give any registered number. In the case of a partnership or other joint venture (other than a body corporate) please give the name and address of each party concerned.

Name	EAST END PARK WORKING MEN'S CLUB
Address	Vinery Avenue LEEDS LS9 9LX
Registered number (where applicable)	N/A
Description of applicant (for example partnership, company, unincorporated association etc)	RECOGNISED CLUB
Telephone number (if any)	0113 293 90 40
Email address (optional)	N/A

Part 3 - Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
0	5	0	5	2	0	1	0

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			

If more than 5000 people are expected to attend the premises at any one time, please state the number expected to attend

N/A

Please give a general description of the premises (please read guidance note 1)

EAST END PARK WORKING MENS CLUB IS A RECOGNISED CLUB SELLING ALCOHOL TO MEMBERS AND PROVIDING ADDITIONAL FACILITIES AS PER THE CONTENT OF THIS APPLICATION

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the
Licensing Act 2003)

Provision of regulated entertainment:

Please tick Yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in
box K)

L) Provision of late night refreshment (if ticking yes, fill in box L)

M) Supply of alcohol (if ticking yes, fill in box M)

In all cases, complete boxes N, O, and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10:00	23:30	<u>Please give further details here</u> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	10:00	23:30			
Wed	10:00	23:30	<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thurs	10:00	23:30			
Fri	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	10:00	23:30			
Sun	10:00	23:30			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10:00	23:30	<u>Please give further details here</u> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	10:00	23:30			
Wed	10:00	23:30	<u>State any seasonal variations for the exhibition of films</u> please read guidance note 4)		
Thurs	10:00	23:30			
Fri	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	10:00	23:30			
Sun	10:00	23:30			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon	10:00	23:30	State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue	10:00	23:30	
Wed	10:00	23:30	
Thurs	10:00	23:30	Non standard timings. Where you intend to use the premises indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5).
Fri	10:00	23:30	
Sat	10:00	23:30	
Sun	10:00	23:30	

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or out doors or both - Please tick [Y] (Please read guidance note 2).	
Day	Start	Finish	Indoors	Outdoors
Mon	10:00	23:30	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tue	10:00	23:30	<input type="checkbox"/>	<input type="checkbox"/>
Wed	10:00	23:30	Please give further details here (please read guidance note 3)	
Thurs	10:00	23:30		
Wed	10:00	23:30	State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)	
Thurs	10:00	23:30	Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)	
Fri	10:00	23:30		
Sat	10:00	23:30		
Sun	10:00	23:30		

E

Live Music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon	10:00	23:30		
Tue	10:00	23:30	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)	
Wed	10:00	23:30		
Thurs	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5).	
Fri	10:00	23:30		
Sat	10:00	23:30		
Sun	10:00	23:30		

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon	10:00	23:30		
Tue	10:00	23:30	<u>State any seasonal variations for playing recorded music</u> (please read guidance note 4)	
Wed	10:00	23:30		
Thurs	10:00	23:30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5).	
Fri	10:00	23:30		
Sat	10:00	23:30		
Sun	10:00	23:30		

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors
Day	Start	Finish		Outdoors
Mon	10:00	23:30	Indoors <input checked="" type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>	
Tue	10:00	23:30		
Wed	10:00	23:30	<u>Please give further details here</u> (please read guidance note 3)	
Thurs	10:00	23:30		
Fri	10:00	23:30	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)	
Sat	10:00	23:30		
Sun	10:00	23:30		
			<u>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5).	

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors
Mon				Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Tue				
Wed			<u>Please give further details here</u> (please read guidance note 3)	
Thurs				
Fri			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)	
Sat				
Sun				
			<u>Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing	
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors Outdoors Both
Mon	10:00	23:30		<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Tue	10:00	23:30	Please give further details here (please read guidance note 3)	
Wed	10:00	23:30		
Thurs	10:00	23:30	State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	
Fri	10:00	23:30		
Sat	10:00	23:30	Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	10:00	23:30		

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	
Day	Start	Finish	Indoors Outdoors Both	Please give a description of the facilities for dancing you will be providing
Mon	10:00	23:30	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Tue	10:00	23:30	Please give further details here (please read guidance note 3)	
Wed	10:00	23:30	State any seasonal variations for providing dancing facilities (please read guidance note 4)	
Thurs	10:00	23:30		
Fri	10:00	23:30	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5).	
Sat	10:00	23:30		
Sun	10:00	23:30		

K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing	
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors <input type="checkbox"/>
Mon			Outdoors <input type="checkbox"/>	Both <input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)	
Wed				
Thurs			<u>State any seasonal variations for the Provision of facilities for entertainment of a similar description to that falling within J or K</u> (please read guidance note 4)	
Fn				
Sat			<u>Non standard timings. Where you intend to use the premises for the Provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list</u> (please read guidance note 5).	
Sun				

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both - please tick [Y] (Please read guidance note 2)	
Day	Start	Finish	Indoors <input checked="" type="checkbox"/>	Outdoors <input type="checkbox"/>
Mon	23:00 10:00	23:30	Both <input type="checkbox"/>	
Tue	23:00 20:00	23:30	<u>Please give further details here</u> (please read guidance note 3)	
Wed	23:00 10:00	23:30	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)	
Thurs	23:00 10:00	23:30		
Fn	23:00 20:00	23:30	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat	23:00 20:00	23:30		
Sun	23:00 20:00	23:30		

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick [Y]) Please read guidance note 7).	On the premises <input type="checkbox"/>
Day	Start	Finish		Off the premises <input type="checkbox"/>
				Both <input checked="" type="checkbox"/>
Mon	12:00	23:30	State any seasonal variations for the supply of alcohol (please read guidance note 4) Christmas Eve 10:00 - 00:00 Boxing Day 10:00 - 00:00 December 29/12 10:00 - 00:00 New years Eve / Day 10:00 - 01:30	
Tue	12:00	23:30		
Wed	12:00	23:30		
Thurs	12:00	23:30		
Fri	12:00	23:30		
Sat	12:00	23:30		
Sun	12:00	23:30		
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)	

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name MC JAMES MURTAGH

~~PROV QUALITY~~ 0113 2481653 (home)

Address 37 GLENTHORPE CRESCENT, BURMANWOOD

~~11 WINDLEY VIEW, LEEDS~~ LEEDS

Postcode LS9 9NA LS9 9LX

Personal Licensing Number (if known) 100/105219

Issue Licensing Authority (if known) LIVERPOOL

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	10:00	23:30	<p>Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 5).</p>
Tue	10:00	23:30	
Wed	10:00	23:30	
Thurs	10:00	23:30	
Fri	10:00	23:30	
Sat	10:00	23:30	
Sun	10:00	23:30	

P

Describe the steps you intend to take to promote all four licensing objectives:

a) General--all four licensing objectives (b, c, d, e) (please read guidance note 9)

There will be proper supervision of the Premises at all times. Full training will be given to all staff as to their duties under the Licensing Act and in respect of the four objectives. See Proforma Risk Assessment

b) The prevention of crime & disorder

The premises will be fully staffed at all times, the staff having supervised training in their duty to prevent crime + disorder + ~~now~~ ^{now} to deal with it. There will be CCTV coverage. See Pro forma Risk Assessment

c) Public safety

The Premises will be properly supervised and the staff trained in this respect. Fire doors will be properly marked. See Pro forma Risk Assessment.

d) The prevention of public nuisance

The premises will be fully supervised and the staff trained in their duties with any proposed recommendations from outside agencies ie, WYP etc. Please see Proforma Risk Assessment.

e) The protection of children from harm

The staff will be fully supervised and trained in their duties, no minors will be served with alcohol. See Pro forma Risk Assessment

- I have made or enclosed payment of the fee Please tick Yes
- I have enclosed the plans of the premises
- I have sent you copies of this application, and the plan to responsible authorities and others where applicable N/A
- I have enclosed the consent form produced by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements, my application will be rejected.

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE OF UP TO LEVEL 5 ON THE STANDARD SCALE [£5000], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4--Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (see guidance note 11) If signing on behalf of the applicant, please state in what capacity.

Signature: _____
 Date: _____
 Capacity: _____

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12) If signing on behalf of the applicant, please state in what capacity.

Signature: *[Handwritten Signature]*
 Date: *12/5/2016*
 Capacity: *AGENT*

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
<i>Richard Black</i>	
<i>RICHARDSON & CO SOLICITORS</i>	
<i>2ND FLOOR PHOENIX HOUSE, 3 SOUTH PARADE</i>	
Post Town	Postcode
<i>LEEDS</i>	<i>LS1 5RX</i>
Telephone number (if any)	<i>0113 2431714</i>
E-mail address (optional)	<i>0113 243 0984</i>

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or un-amplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day i.e. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. A applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR.

Consent of individual to being specified as premises supervisor

I **Mr James Murtagh** of 37 Glenthorpe Crescent, Burmantofts, Leeds, LS9 7QP hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for a:

Premises licence by East End Park Working Mens Club relating to a premises licence for **Vinery Avenue, Leeds, LS9 9LX**

Premises licence to be granted or varied in respect of this application made by **East End Park Working Mens Club** concerning the supply of alcohol at **Vinery Avenue, Leeds, LS9 9LX**

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

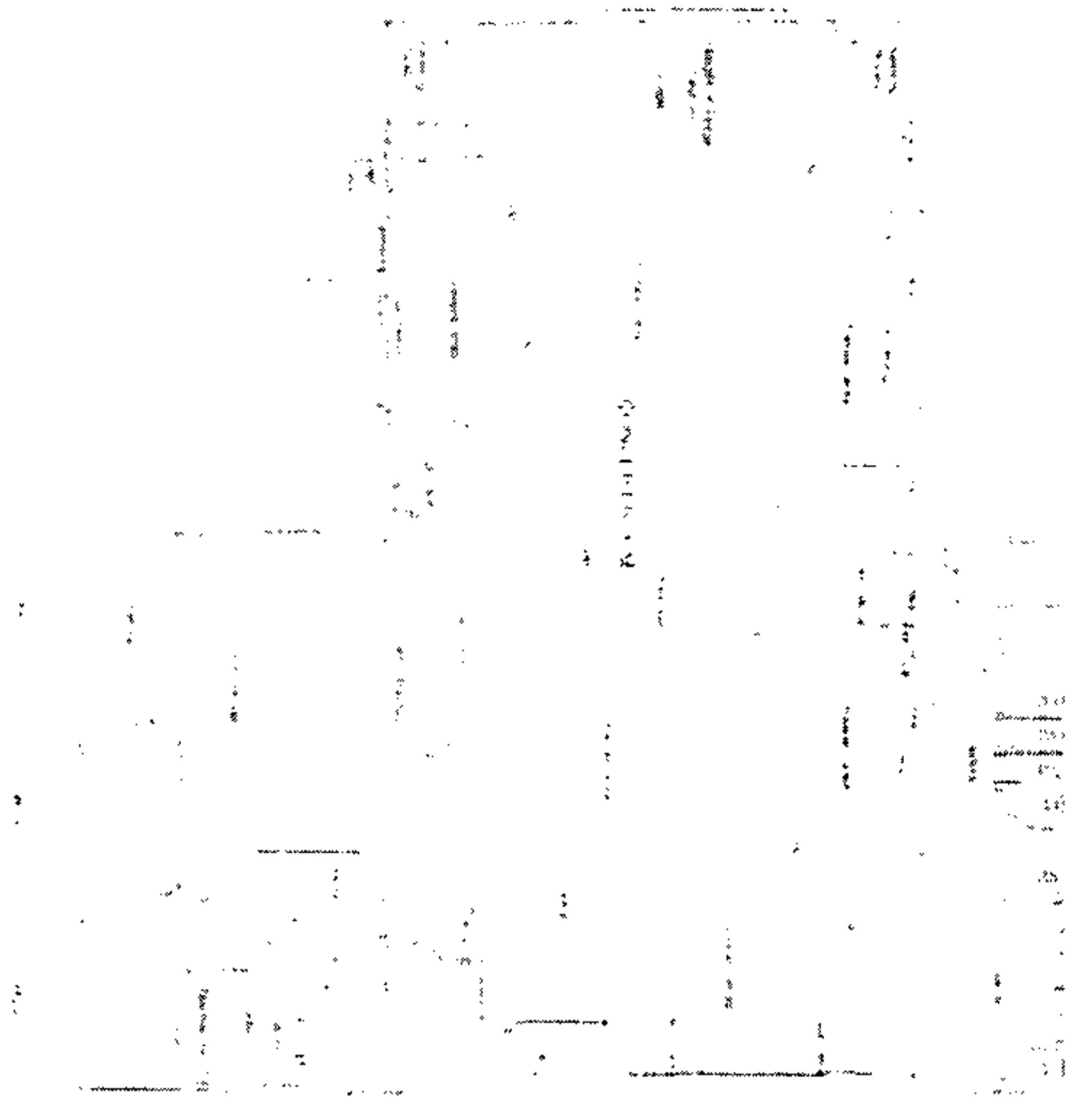
Personal licence number:

Personal licence issuing authority:

J Murtagh signed

JAMES MURTAGH name (please print)

9-6-010 dated



FIRST FLOOR PLAN



GROUND FLOOR PLAN

1. OFFICE
 2. RECEPTION
 3. CONFERENCE ROOM
 4. STORAGE
 5. RESTROOM
 6. BREAK ROOM
 7. ENTRANCE
 8. CORRIDOR
 9. STAIRS
 10. ELEVATOR

Scale: 1/4" = 1'-0"

Licensing Act 2003

Proforma Risk Assessment V4



Leeds
CITY COUNCIL

Please complete the details below:

Applicant name:	EAST END PARK WORKING MENS CLUB
Business name:	
Business address:	VINEY AVENUE LEEDS
	Postcode: LS9 9LX

Guidance about this document

1. The Licensing Authority recommends that you complete this specially designed pro forma risk assessment to help you decide what should be entered in your operating schedule to show how you will promote the four licensing objectives.
2. Whilst the Licensing Authority cannot insist you use this document it takes the view that it assists responsible authorities in assessing the operating schedule, promotes discussions and partnership working and will reduce the number of representations and hearings.
3. If you do not use this risk assessment pro forma then you will need to demonstrate how you will meet the licensing objectives by providing other supporting evidence via your operating schedule.

How to use this document

1. This document has four sections which correspond with the four licensing objectives and appendix 1 of our Licensing Policy. In each section you will find information on potential control measures (each with an individual code) which we suggest may help you meet the four licensing objectives.
2. Run through the questions in the grey sections and consider the potential control measures listed in the columns beneath.
3. If you are happy to volunteer the control measures as conditions on your licence place a tick in the relevant box in the right hand column. You can then enter the corresponding codes in page 14 of your application form in the boxes which match up with the licensing objectives or simply write "see pro forma risk assessment". These measures will then appear as conditions on your licence.

Crime and Disorder

CCTV

Does the premises have CCTV?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES:	
Was the siting and standard agreed with West Yorkshire Police (WYP)?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> <i>agreed with Council</i>
Have you agreed a policy on the retention and security of the footage with WYP?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If NO:	
Have you consulted WYP about whether CCTV should be installed?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
(NB unless WYP have agreed CCTV is not required, a representation is likely)	

Suggested condition	Code	✓
A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out	4PF001	✓
The siting and standard of the CCTV system will be agreed with WYP prior to installation and will comply with that agreement at all times.	4PF002	N/A
Changes to the siting and standard of CCTV systems may only be made with the written consent of West Yorkshire Police	4PF003	✓
CCTV security footage will be made secure and retained for a minimum period of 31 days time to the satisfaction of WYP.	4PF004	✓

Designated Premises Supervisor (DPS)

Will the DPS generally be on site?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the DPS contactable in emergency?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If the DPS is not to be generally on site, have you made arrangements to nominate the supervisor in his/her absence?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Is the Supervisor's Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>

Suggested condition	Code	✓
A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.	4PF005	N/A
The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.	4PF006	N/A

Door Supervisors and Other Security Staff

Do you use registered door supervisors or security staff?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Are they Security Industry Authority (SIA) registered?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Do you specify a minimum number of door supervisors?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
If YES, state the number of staff <u>2 complete hours</u>	
Days (and times) employed <u>3 days a week</u>	
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Do you have a policy with the door supervisor or security company which covers:	
• Vetting customers entering the premises?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Is there a prominently displayed written search policy on the premises?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
• Controlling customers entering, within or leaving the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• Safeguarding the public within and immediately outside the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• Notifying WYP at the earliest opportunity of any problems or incidents?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Exclusion of persons who have had too much to drink or appear inclined to disorder?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have a Daily Record Register within which door supervisors/security staff sign on and off duty?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Is the Daily Record Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Can you identify who was on duty at any particular time?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Do you have an Incident Report Register?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the Incident Report Register bound with consecutively numbered pages?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Suggested condition	Code	✓
The minimum number of door supervisors for the premises is <u>2</u> Please specify days and hours door supervisors operate on the premises.	4PF007	✓
The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.	4PF008	✓
The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).	4PF009	✓
The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.	4PF010	✓

Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.	4PF011	✓
The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.	4PF012	✓
The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.	4PF013	✓
The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.	4PF014	✓

Drugs and Offensive Weapons

Do you have a policy and procedure to prevent use of illegal drugs or weapons (e.g. a search policy)?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Does the policy include:	
• recording any search	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• seizing drugs/weapons found	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• a purpose made secure receptacle for items seized	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• informing the police of any search and seizure	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• prominently display notices to inform customers of the policy	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested condition	Code	✓
A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.	4PF015	
The PLH/DPS will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons.	4PF016	✓
A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.	4PF017	✓

<p>Notices will be prominently displayed at the entrances of the premises which state:</p> <ul style="list-style-type: none"> • a search will be conducted as a condition of entry to premises; • Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the incident report register. • Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or appears to be under the influence of drugs. • entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances 	4PF018	
---	--------	--

Communication

Do you subscribe to Nite Net or a similar form of communication (radio/text/pager system)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested condition	Code	✓
There will be a communication link to the WYP* and or* other relevant venues in the locality by means of (specify method) * delete as appropriate	4PF019	N/A
Such communication link will be kept in working order at all times when licensable activities are taking place	4PF020	N/A
The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.	4PF021	N/A
Any police instructions or directions given via the link will be complied with whenever given.	4PF022	N/A
All incidents of crime or disorder will be reported via the link to an agreed police contact point.	4PF023	N/A

Responsible Sale of Alcohol

Proof of Age	
Have you adopted a proof of Age Scheme?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Have all staff been instructed of the steps required to prevent under age sales of alcohol?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Glass and Bottles	
Do you have a policy for the frequent collection of glasses and bottles?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you take steps to prevent glasses/bottles being removed from the premises, e.g. instruction to door/bar staff, display of notices?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you use plastic or toughened polycarbonate (or similar) drinking glasses/bottles when necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>

Alcohol Designated Public Places Orders

If your premises are in the area of an Alcohol Designated Public Places Order (DPPPO), do you prominently display notices advising customers of the Order and its effects?

YES NO N/A

Suggested condition

Code

The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises.
Or

4PF024

The PLH/DPS staff will ask for acceptable evidence (as agreed by WYP / WYTSS) from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises.

4PF025

Glass and Bottles

4PF026

Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.

The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.

4PF027

Plastic or toughened polycarbonate (or similar) glasses/bottles will be used in all outdoor areas.

4PF028

N/A

Plastic or toughened polycarbonate (or similar) glasses/bottles will be used when requested by West Yorkshire Police / British Transport Police (e.g. football match days)

4PF029

Alcohol Designated Public Places Orders

4PF030

Notices indicating the existence and effect of an Alcohol Designated Public Places Order will be prominently displayed at the exits to the premises.

Responsible Sale of Alcohol

Membership of a Recognised Body

YES NO N/A

Do you belong to a Licensees Association/Body

If YES, please state which body *Union of Association of Clubs*

YES NO N/A

Exclusion from Premises

YES NO N/A

Do you operate a system of excluding customers who are known to cause problems?

If YES:

YES NO N/A

- Is this your own system or
- a system run by a local licensees body

YES NO N/A

Dispersal Policy

YES NO N/A

Do you have a written dispersal policy (e.g. A policy on how you disperse your clientele from your premises to reduce the risk of anti social behaviour)

If YES:		
• Was this agreed with WYP (and BTP where applicable)?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
• Are all bar and door staff trained on the policy?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested condition	Code	✓
The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives	4PF031	✓
The PLH/DPS will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with WYP. The PLH/DPS will ensure that staff receive training on the policy.	4PF032	✓

Entertainment of an Adult Nature e.g. Strip Tease Dancing or Nude Dancing

Do you provide any entertainment consisting of striptease or nude dancing including where dancers are wearing 'see through' clothing or the show includes sexual stimulation?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
---	------------------------------	---

Suggested condition	Code	✓
Each area shall be supervised and shall display signs advising clients of the rules and conditions of licence regarding improper performances.	4PF033	
Performers shall be aged not less than 18 years.	4PF034	
Nothing shall be done, recited, sung, exhibited, or performed which is likely to cause a breach of the peace.	4PF035	
Whilst performing, the performer must at all times wear at least a G-string (female)/ pouch (male), covering the genitalia. This item of clothing must be worn at the commencement of the performance and may be removed during the performance but must be replaced at the conclusion.	4PF036	
During any performance of lap dancing, striptease or nude dancing (including performances usually termed 'private dances') there must not be any physical contact, by the performer, with any person in the viewing audience except: a) Leading a patron hand in hand to and from a chair or private room. b) Simple handshake greeting at the beginning and/or end of the performance. c) The placing of monetary notes or dance vouchers in the hand or garter worn by the performer. d) Pecking the cheek of a patron at the conclusion of the performance.	4PF037	
No performance shall include any sex act with any other performers, persons in the audience or with the use of any objects.	4PF038	
A price list must be displayed in a prominent position on the premises giving the price and time allowed for the dance routine.	4PF039	
Performers/dancers not performing must not be present in the licensed area in a state of nudity.	4PF040	

CCTV to be installed and maintained in the premises to the satisfaction of the West Yorkshire Police.	4PF041
The recordings will be produced to a police constable or authorised officer of the Council, on request, and must be retained for a minimum of 31 days.	4PF042
Booths, private rooms and areas must be visible to supervision and must not have closing doors or curtains that prevent the performance being observed.	4PF043

Public Safety

Management Arrangements

Management Arrangements to be removed		
Do you have procedures for the following?		
• Accident / Incident reporting	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Routine maintenance	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Daily inspection of public areas	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Recording relevant tests / inspections	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Collecting glasses/bottles with particular emphasis on balcony areas	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested condition	Code	✓
Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.	4PF044	✓
Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.	4PF045	✓
During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.	4PF046	✓
A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.	4PF047	✓
Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.	4PF048	✓
Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. Inspection records/certificates will be kept and made available at the request of an authorised officer. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.	4PF049	✓
One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models: a) Each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA, or b) Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.	4PF050	✓

The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.	✓
---	---

General Housekeeping

Do you have written procedures for the inspection of:	
• Furnishings and fabrics	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Suspended decorations/lights/amplification systems	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Guarding to stairs/balconies/landings/ramps	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Condition of floor surfaces	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Provision of safety glazing	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Guardings to fires or open flames	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested condition	Code	✓
Regular safety checks of guardings to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.	4PF051	✓
Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.	4PF052	✓
A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.	4PF053	✓

Refreshments

Do you prepare hot food / drinks in proximity to the public?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If YES: Has the risk of scalding or burns been assessed?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested condition	Code	✓
Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scald or burns.	4PF054	✓

First Aid

Do you have staff trained in First Aid?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES, please state numbers <u>5</u>	
Do you provide facilities for treatment of minor injuries (e.g. First Aid box)?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have procedures for dealing with customers who are unwell including those who appear to be affected by drugs / alcohol)?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested condition	Code	✓
A suitably trained First Aider or appointed person will be provided at all times when the premises are open.	4PF055	✓
An appropriately qualified medical practitioner will be present throughout any sporting entertainment.	4PF056	✓
Staff holding a current qualification issued by a recognised national body in rescue and life safety procedures will be stationed and remain in the vicinity of the water at all material times.	4PF057	
Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.	4PF058	✓
A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.	4PF059	✓

Special Effects

Do you use special effects on the premises, e.g. strobes, lasers, smoke machines or fireworks?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If yes, please give details :	

Suggested condition	Code	✓
A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.	4PF060	
No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.	4PF061	

Public Nuisance

Noise and Vibration

Noise and vibration

Identify the potential sources of noise and vibration which apply to your premises:

- Amplified music
- Unamplified music
- Singing and speech
- Waste disposal, including bottle bins
- Plant and machinery, including extraction systems
- Food preparation
- Cleaning

Identify where sources of noise may occur outside your premises:

- Beer garden
- Play area
- Car park
- Temporary structure
- Plant and equipment

Identify which measures are in place/proposed:

- Soundproofing
- Air conditioning to allow windows to be kept closed
- Sound limiters
- Use of lobby doors
- Cooling down period with reduced music volume
- Fixed and appropriate times for collection of waste
- Restricted use of outdoor areas
- No external loud speakers

Are the premises located near noise sensitive properties, e.g. residential areas, residential homes, hospitals?

YES NO N/A

Applicants should refer to the Clean Neighbourhoods and Environment Act 2005 which has amended the Noise Act 1996 to introduce "night noise offences" for licensed premises in completing this section.

Suggested condition	Code	
Licensable activities shall be conducted and the facilities for licensed activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties	4PF062	<input checked="" type="checkbox"/>
Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises after 23.00 hours and at all times if entertainment takes place on more than 30 occasions per year	4PF063	<input checked="" type="checkbox"/>
There shall be no external loudspeakers	4PF064	<input checked="" type="checkbox"/>
Bottles will not be placed in any external receptacle after 23.00 hours to	4PF065	<input checked="" type="checkbox"/>

NOT PROTECTIVELY MARKED

x

Licensing DepartmentMillgarth Police Station
Millgarth Street
Leeds
LS2 7HX

Tel: 0113-2414023

Fax: 0113-2413123

Email:

Lynn.dobson@westyorkshire.pnn.police.uk

Website:

Leeds District Licensing Department

7 July 2010

**Mr Richard Black
Richardson and Co Solicitors
2nd Floor
Phoenix House
South parade
Leeds LS1 5QX****cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR.****RE: EAST END PARK WORKING MENS CLUB, VINERY AVENUE, LEEDS LS9 9LX
NEW PREMISES LICENCE – LICENSING ACT 2003:
POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:**

Thank you for submitting your application for the above premises, received at the address above on the 10 June 2010.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are *proportionate and appropriate to the nature of your application*.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible. Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures as conditions.

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

PART 1 - to be completed by the Responsible Authority:

West Yorkshire Police propose the following control measures / conditions under the Licensing Act 2003 (in addition to those that you may have already offered), for the premises-:

**EAST END PARK WORKING MENS CLUB,
VINERY AVENUE,
LEEDS LS9 9LX**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives-:

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

Measures / Additional measures proposed:

The Premises Licence Holder, Designated Premises Supervisor and all members of staff will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.

No alcohol shall be sold or supplied, or entertainment offered, at any time or in any part of the club premises in accordance with this Premises Licence other than to-:

- (a) a member of the club who may not-:
- (a) be admitted to membership, or
 - (b) be admitted, as a candidate for membership, to any of the privileges of membership,
- without an interval of at least two days between their nomination or application for membership and their admission;
- (b) a bona fide guest of such a member;
- (c) associate members and their guests;
- (d) Other persons than at (a) (b) & (c) attending bona fide functions, which have been organised with and authorised by the management committee of the club in advance;
- (e) Members of visiting teams for recreational / sporting events taking place on the club premises or within the grounds of the club, together with officials and supporters accompanying those visiting teams.

On every occasion that the club is being used in accordance with paragraph (d) above, West Yorkshire Police will be notified of any such event by the club giving 14 days advance written notice.

On each occasion, the advance written notification shall provide the following information,

- (i) The name and full contact details of the organiser of the function booked with the club, who may be requested to provide a guest list at the discretion of West Yorkshire Police,

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

- (ii) Alternatively, the name and full contact details of the external promoter of the function booked with the club, who may be requested to provide a guest list at the discretion of West Yorkshire Police,
- (iii) The date and time that the function is due to start and finish,
- (iv) A short description of the nature of the function,
- (v) State the licensable activities that will be carried on at the premises during the function,
- (vi) Is the function for the whole or a part of the premises?
- (vii) How many people are expected to attend the function?
- (viii) Will door supervisors be employed specifically for the function?
- (ix) If so, what are the contact details for who employs the door supervisors?
- (x) If not, how will the management committee of the club and club staff monitor the numbers present at the function?

At the discretion of West Yorkshire Police, the 14 days advance notification will be waived but only providing written notification is still provided to the police by the club prior to the event taking place;

There shall be rules of the club for the election of club members and other matters which are at the discretion of the clubs management committee.

A copy of such rules shall be deposited with the Licensing Authority and the Police on an annual basis and due at the start of every calendar year.

In addition, notice of any alteration in any of the club rules shall be given to the Licensing Authority and the Police within 14 days of the alterations being made.

A list of names and addresses of all members of the club shall be kept on the premises, to be produced at any time if requested, by an officer of the Licensing Authority or a Police Officer.

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at Part 2, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Lynn Dobson
Leeds District Licensing Officer

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

PART 2 – to be completed by the applicant or applicant's representative:

Consent for all proposed control measures / conditions under the Licensing Act 2003.

Name & Address of Premises:

**EAST END PARK WORKING MENS CLUB,
VINERY AVENUE,
LEEDS LS9 9LX**

I / We

Confirm that I am / we are the applicant / the applicants' representative (delete as appropriate) for the premises as stated above.

In signing this document-:

- I / we agree with the measures proposed by West Yorkshire Police,
- I / we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises as conditions, and furthermore,
- I / we confirm the premises will then operate in accordance with those conditions agreed to.

Signed:

Dated:

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

PART 3 – to be completed by the applicant or applicant's representative:

Proposed control measures / conditions under the Licensing Act 2003

Name & Address of Premises:

**EAST END PARK WORKING MENS CLUB,
VINERY AVENUE,
LEEDS LS9 9LX**

I / We

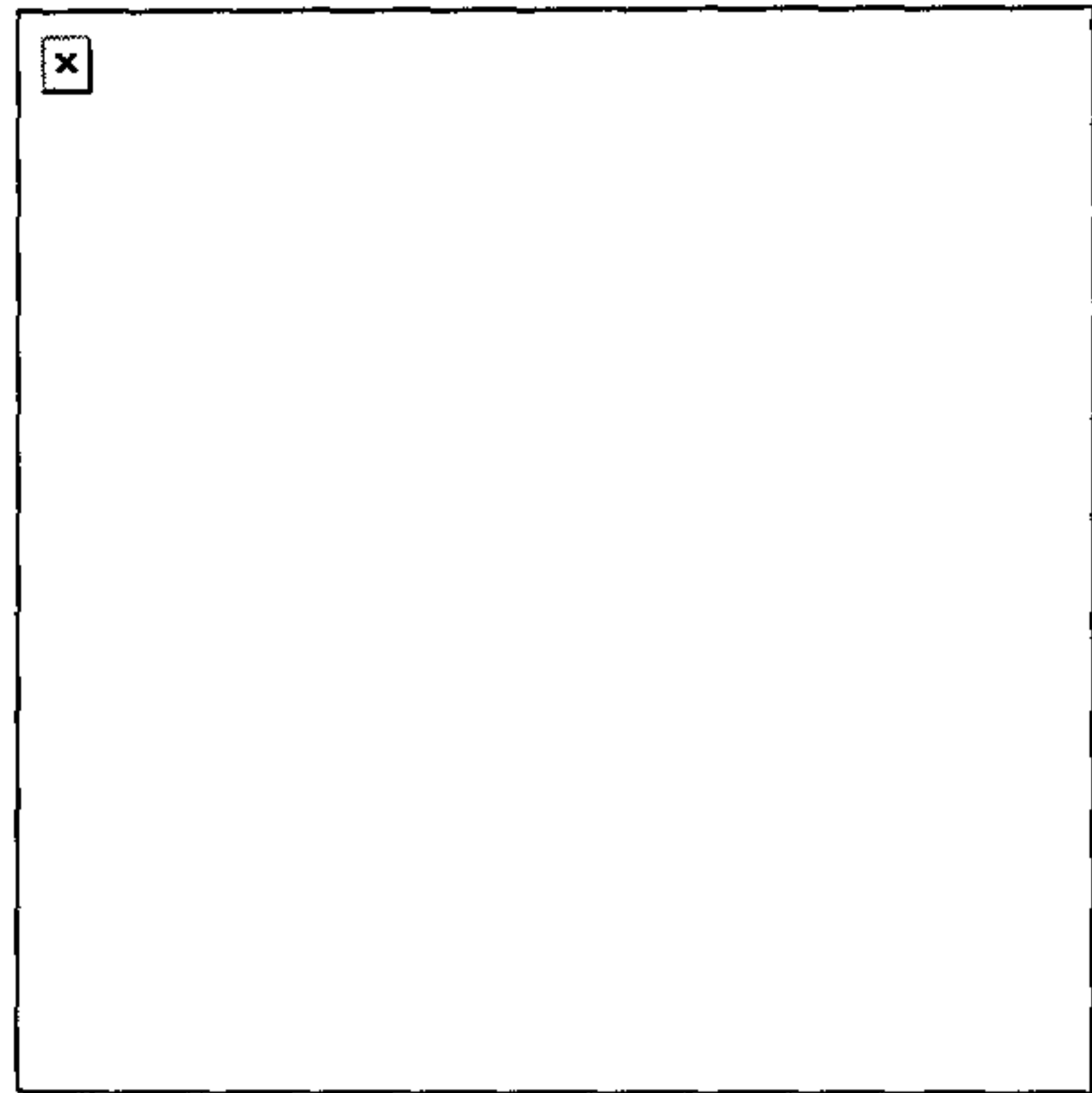
Confirm that I am / we are the applicant / the applicants' representative (delete as appropriate) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by the West Yorkshire Police.

In this instance we understand that West Yorkshire Police will maintain their representation to my /our application, which will now proceed to a hearing before the Licensing Sub-Committee, at which I / we will be required to attend.

Signed:

Dated:

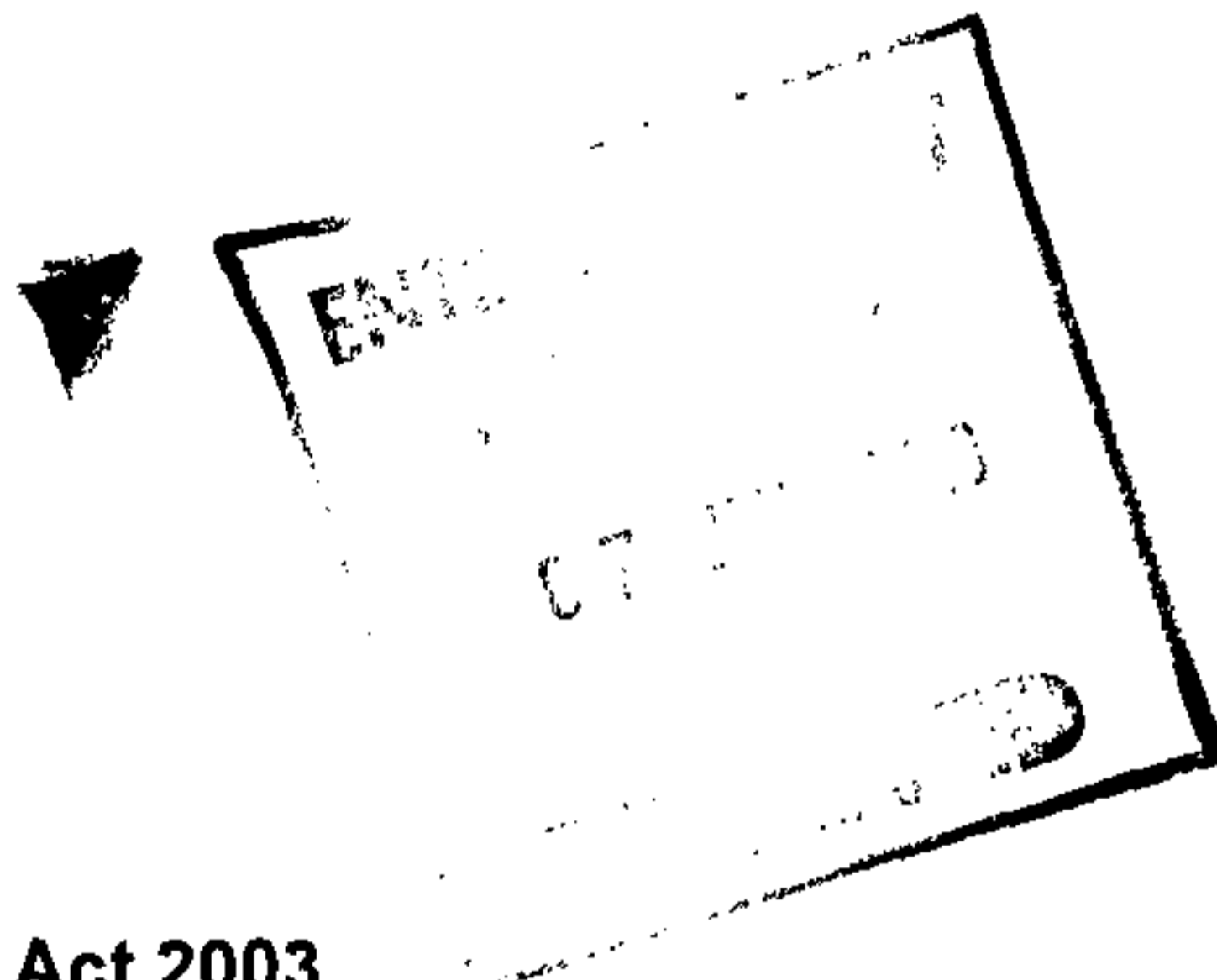


Mr. Richard Black
Richardson & Co Solicitors
2nd Floor
Phoenix House
3 South Parade
Leeds
LS1 5QX

Environmental Protection Team
Leeds City Council
Kent Road
Pudsey
Leeds
LS28 9BN

Contact: Mr. Mudhar
Tel: 01132146245
Fax: 0113 2146250

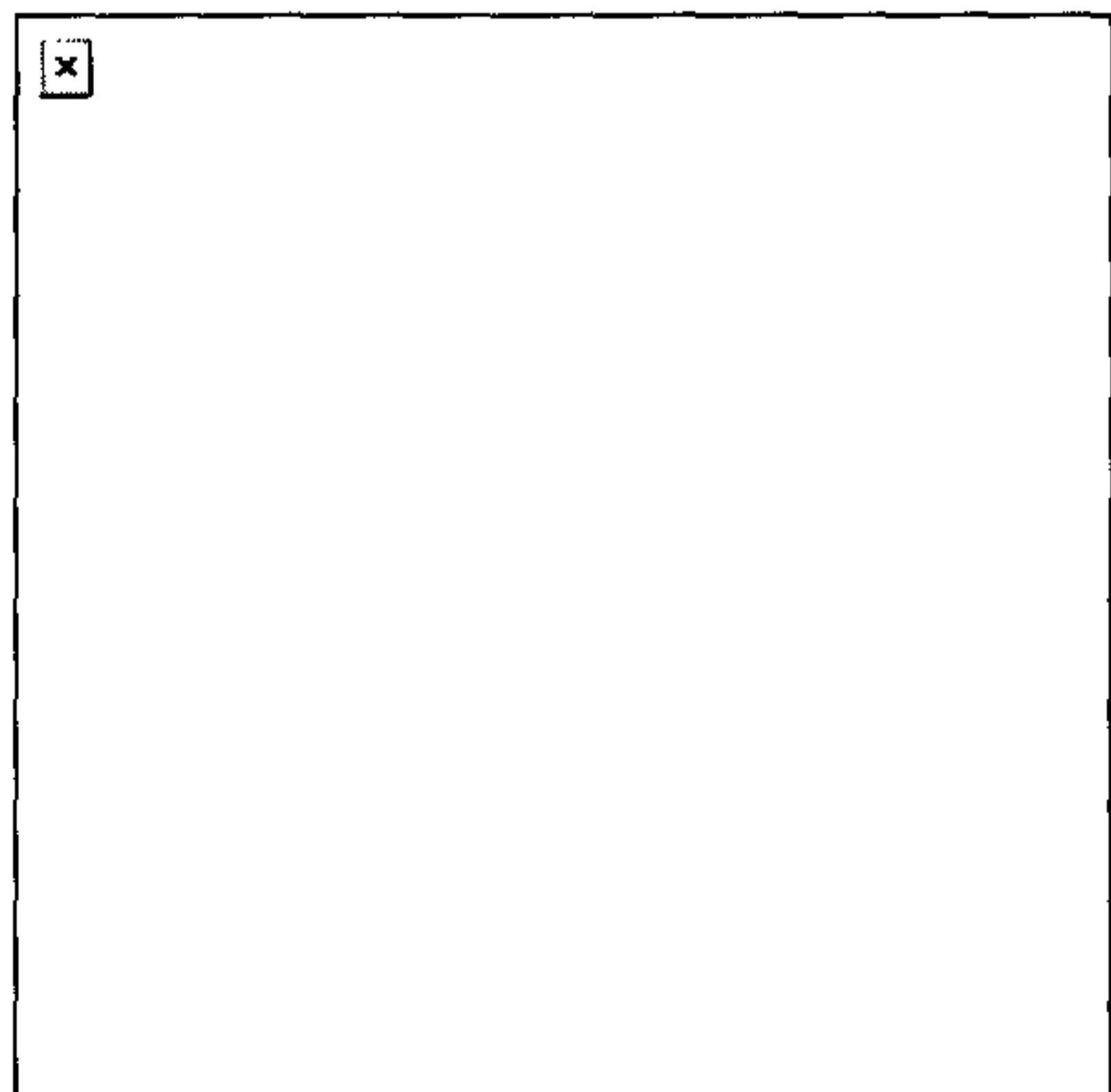
Our reference: PREM/02903
7 July 2010



Dear Sir

Licensing Act 2003
Name of Premises: East End Park WMC
Address: Vinery Avenue, Leeds, LS9 9LX

Thank you for submitting your application for the above premises.



Leeds City Council's health and environmental action service (HEAS) is of the opinion that your application contains insufficient information about how you intend to meet the licensing objective of the prevention of public nuisance. We therefore confirm that we are submitting a formal objection to your application.

However you could meet this objective by incorporating certain identified measures within your operating schedule. Therefore, please find enclosed a document which at part 1 contains the suggested measures which we consider are proportionate and appropriate to the nature of your application.

If you are in agreement with the suggested measures then please complete and sign part 2 of the enclosed form and return the complete document to me as soon as possible. Once we receive this it will be taken that you wish the licensing authority to amend your operating schedule to incorporate the proposed measures. If you have any questions please do not hesitate to contact me.

If you disagree with the suggested measures, then please complete part 3 and return the complete document to me as soon as possible.

If the opening hours as proposed under this application are different to those on the current planning approval, then you should also make an application for variation of hours to planning services. If you operate without planning permission, this may result in a breach of the relevant planning condition. If you wish to discuss this matter further please contact the development enquiry centre 0113 222 4409.

Yours faithfully

G S Mudhar
Senior Environmental Health Officer.

Encs

PART 1

To be completed by the responsible authority

Leeds City Council's Health and Environmental Action Service Proposed Controlled Measures under the Licensing Act 2003

**Name of Premises: East End Park WMC
Address: Vinery Avenue, Leeds, LS9 9LX**

The application premises are situated in a densely populated area of East End Park Leeds 9 and surrounded by residential properties to all sides apart from undertakers' premises which are situated immediately opposite the site and shares a medium sized car park with the club.

The premises comprises 2 storey building; the members bars, a lounge and the sports room are situated on the ground floor and a large function room is situated on the upper floor level of the premises. The premises are bounded by 3 residential streets namely; Vinery View, Raincliffe Mount and Welbeck Road. The premises are adjoined to 3 residential properties (terrace houses) on Vinery View including a dwelling which is occupied by an employee / Steward of the club premises.

The premises are air conditioned and doubly glazed throughout and the windows in the function room also benefits from a secondary units (sealed plastic panels). There is also a sound limiting device which is maintained and tested annually by an Electrician appointed by the Club. A function room is regularly used by the community for parties / special occasions which involve regulated entertainment (recorded music). I understand that the events involving live bands take place in the function room up to four times per year.

There have been no recent complaints of noise from the premises apart from some minor incidents / complaints (in 2006) from a nearby resident about an amplified music breaking out from the premises.

However, given that the Club premises are situated in predominately residential area, there is the potential for noise nuisance from the premises i.e amplified music escaping from the premises, comings and goings of patrons, raised voices by the patrons whilst smoking and drinking in the external area designated for smoking. The Club's car park overlooks the residential properties, therefore the Department has some concerns about possible noise disturbances from the vehicles; revving engines, car stereos, banging and slamming doors.

Having considered the application under the Licensing Act 2003 for the above premises, the Leeds City Council's health and environmental action service considers that the following measures are proportionate and necessary in order to promote the Prevention of public nuisance licensing objective:

Noise and Vibration

1. Licensable activities shall be conducted and the facilities for licensed activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.

2. Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises after 11 pm and at all times if entertainment takes place on more than 30 occasions per year.
3. There shall be no external loudspeakers
4. Bottles will not be placed in any external receptacle after 11 pm to minimise noise disturbance to neighbouring properties.
5. Noise from plant or machinery shall be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
6. The PLH/DPS will ensure patrons use external areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas for the consumption of food or alcohol after 10 pm.
7. The activities of persons using the external areas shall be monitored and they shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary.
8. The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.

Litter

9. The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.

Transport / Pedestrian Movement

10. Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.
11. The designated premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
12. A facility will be provided for customers to order hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.

Signed:

Dated:

PART 2

To be completed by the applicant or applicant's representative

Consent for Proposed Controlled Measures under the Licensing Act 2003

Name of Premises: East End Park WMC
Address: Vinery Avenue, Leeds, LS9 9LX

I / We

confirm that I am / we are the applicant / the applicant's representative (*delete as appropriate*) for the premises as stated above.

In signing this document I / we agree with the measures proposed by Leeds City Council's health and environmental action service, and we provide our consent for the licensing authority to incorporate the said measures into the operating schedule for the stated premises.

Signed:

Dated:

Please return this document to:

Gurdip Mudhar (Senior Environmental Health Officer).
Environmental Protection Team
Leeds City Council
Kent Road
Pudsey
Leeds
LS28 9BN

PART 3

To be completed by the applicant or applicant's representative

Proposed Controlled Measures under the Licensing Act 2003

Name of Premises: East End Park WMC
Address: Vinery Avenue, Leeds, LS9 9LX

I / We

confirm that I am / we are the applicant / the applicant's representative (*delete as appropriate*) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by Leeds City Council's health and environmental action service.

In this instance we understand that Leeds City Council's health and environmental action service will maintain their representation to my /our application, which will now proceed to a hearing before the licensing sub-committee.

Signed:

Dated:

Please return this document to:

Gurdip Mudhar (Senior Environmental Health Officer).
Environmental Protection Team
Leeds City Council
Kent Road
Pudsey
Leeds
LS28 9BN

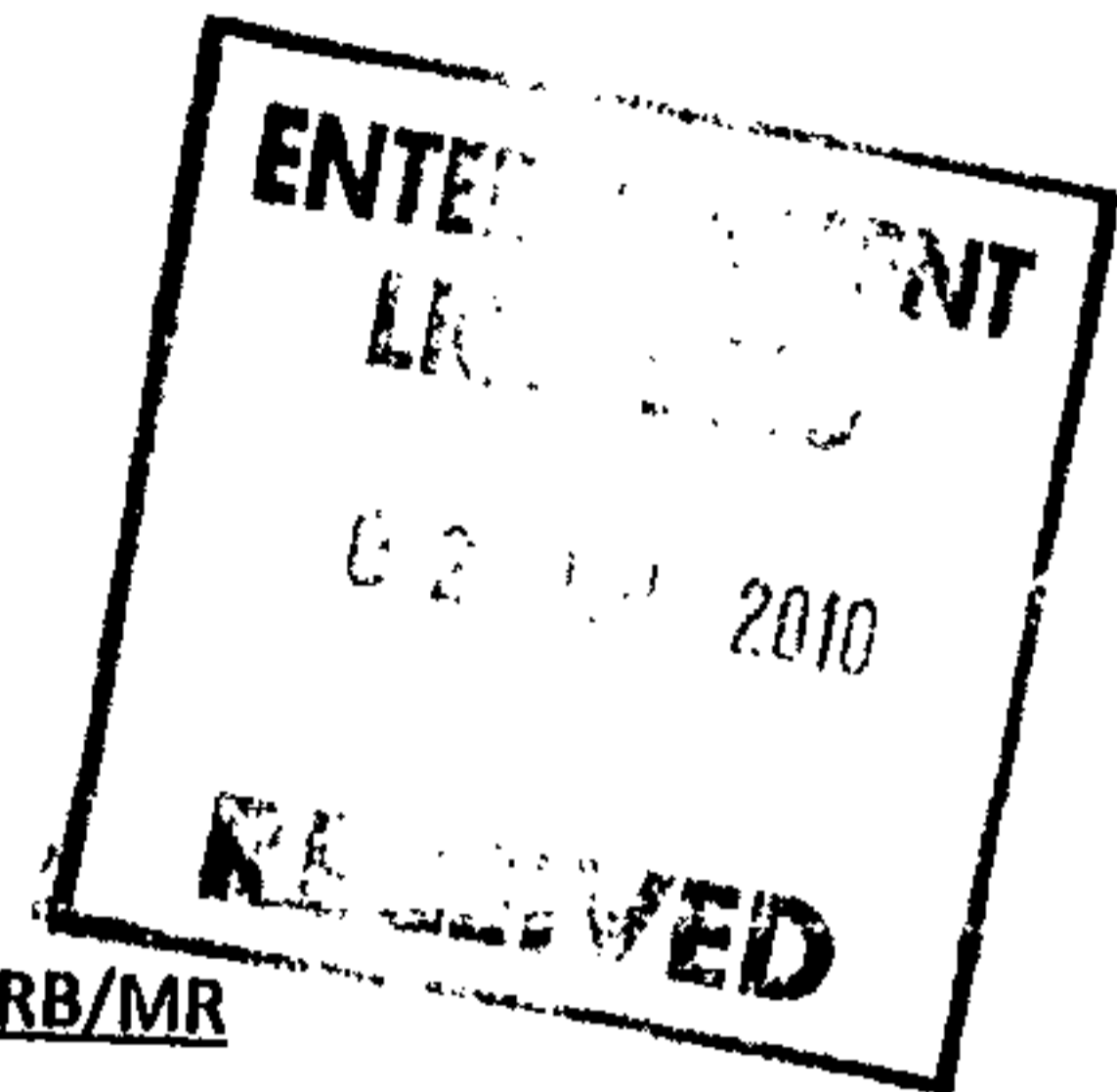
2

10 Vinery View
Leeds
LS9 9NA

30th June 2010

Entertainment and Licensing Section
Leeds City Council
Civic Hall
Leeds
LS1 1UR

30 JUN 2010

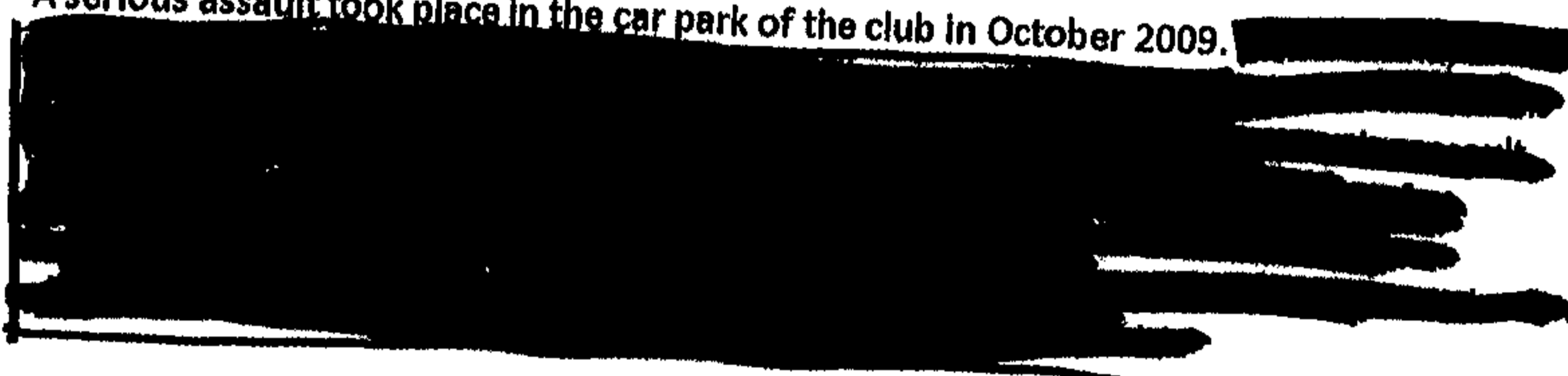


Dear Sirs,

Ref East End Park Working Mens Club, Vinery Avenue Leeds LS9 9LS RB/MR

I have lived opposite East End Park Working Mens Club, Leeds 9 for almost 9 years. In that time there has been deterioration in the behaviour displayed by the customers, to the point where I am considering selling my own home and moving. I believe that to extend the licence will contribute to the further deterioration of my enjoyment of my own home.

There have been a number of incidents, especially over the last 9 months. The details are listed below.

- 1) A serious assault took place in the car park of the club in October 2009. 
- 2) On 23.01.10 there was a fight in the lounge of the club between 2 men who had been drinking. There were Committee men there at the time and they failed to take any action whatsoever. The wives/girlfriends split the fight up. There were elderly people present at the time. They surely would have been nervous about it. I certainly was.
- 3) Same evening, 23.01.10. A fight occurred outside my house. Different people involved to the fight above. There were several involved, all had been drinking. They were brawling in the street and were rolling over my car and my husbands. I phoned police via 999 and they attended promptly.
- 4) On 12.02.10 a number of Police were in attendance at the club. I have been told that this was a drugs raid, however I cannot verify this.

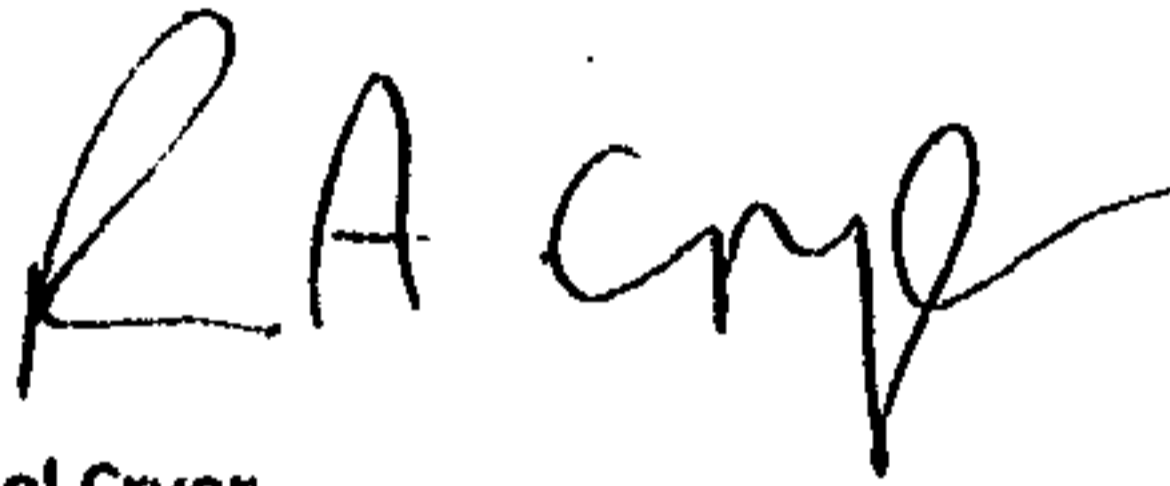
5) 26.02.10 Once again the police were in attendance at the club.

These are the instances I am aware of.

I accept that by living opposite licensed premises, I should expect a certain level of noise. However this has become increasingly unacceptable over time. The customers are becoming more rowdy when leaving. Taxis coming to and from the club are a problem themselves. There is increased traffic and the drivers have no respect for the 20mph speed limit. A number of families with small children live in the street and the increase in traffic must be of concern to them in particular. A number of taxi drivers are constantly beeping their horns late at night. This is not a rare occurrence. It is becoming more regular, especially when the club has previously had extended hours, such as on bank holidays.

For these reasons I would object to the clubs application for an extension of their entertainment licence. I have no objections to you giving my representations to the applicant. I would ask though that you remove the identifiable details of the court case [REDACTED] a witness to this and as you will appreciate, we do not want any repercussions over that.

Yours Faithfully

A handwritten signature in black ink, appearing to read 'R A Cryer'. The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Rachel Cryer

Dear sir/ madam
The entertainment and
Licensing section
Leeds city council
30/06/10

John Greer
16 vinery view
Leeds 9
Ls9 9na

Regarding the application for the East End Park WMC for longer licensing hours and entertainments

I am strongly in disagreement with this application and would like to contest this application on the grounds of noise levels at night already are out of hand

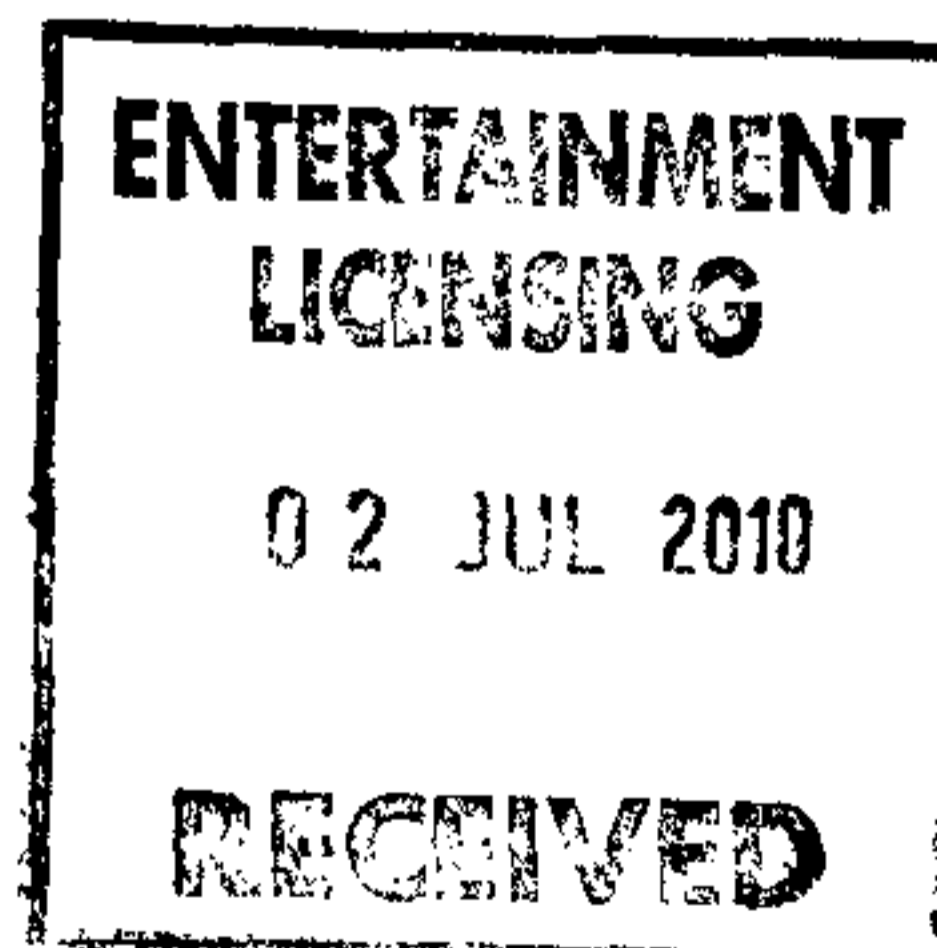
The level of violence including threatening behavior by drunken patrons to my self and other residents

As I have been personally physically threatened and verbally abused and threatened.. all for asking people to be quiet and have some respect for the residents of the street, at unearthly hours when being drunk leaving the club

I have approached people from the club in an official capacity as to what's going on with no alteration as they don't care because it doesn't affect them so why bother as long as the moneys going over the bar..

The level of police involvement is high as indeed at 21.45 on the 29/06/10 the police were wanting to enter the premises again " this club is a joke " we have no peace and quiet and have such took it upon myself to raise a petition with the other residents of this street regarding this application so sir/ madam I enclose a signed petition form every house in vinery view Leeds 9 as to how strongly we all feel about this matter we would be great full if you would reject this application on the grounds of our children being unsafe from graffiti foul language. Illegal and violent behavior and noise nuisance and also the parking situation being that cars left in this street for days attract crime for us all
thankyou for your time and would be grateful for a reply yours

John Greer



We the undersigned residents of Vinery View Leeds 9, have raised this petition with Leeds licensing section strongly protest of the application for the East End Park Working Men's club

Name	Address	House number	Postcode
Oates	14 Vinery View	14	LS9 9NA
John Greffer	16 " " "	16	" "
Dave Walker	19 " " "	19	" "
Maxine Stanwin	17 Vinery View	17	LS9 9NA
L. Remnant	20 Vinery View	20	LS9 9NA
F. Dickson	24 vinery view	24	LS9 9NA
D. Dickson	23 Vinery View	23	LS9 9NA
S. Kirk!	31 Vinery View	31	LS9 9NA
A. JORDAN	31 Vinery View	31	LS9 9NA
K. S. V. V. V.	27 Vinery View	27	LS9 9NA
A. G. G. G.	25 Vinery View	25	LS9 9NA
M. C. C. C.	21 Vinery View	21	
K. S. V. V. V.	8 Vinery View	8	LS9 9NA
P. S. S. S.	10 Vinery View	10	LS9 9NA
D. P. P. P.	2 Vinery View	2	LS9 9NA
S. P. P. P.	6 Vinery View	6	LS9 9NA
M. S. S. S.	12 Vinery View	12	LS9 9NA

longer licensing hours and entertainments. No thankyou